

# Planning Commission Meeting Minutes

## Monday February 8, 2016

**1. Regular Meeting:** Called to order by Chairman Gordy Plescher at 7:03 pm

**2. Pledge of Allegiance**

**3. Roll Call:** Gordy Plescher, Dave Ruble, Susan Sample, Bill Leszinske, Eric Davis, Angie Mayeaux and Tadija Widojkovick. Also in attendance, Eric Mayeaux, Zoning Administrator, and Mr Brett Beachum from Hometown Pharmacy.

**4. Approval of Minutes:**

Ruble moved Mayeaux seconded to approve the December 14, 2015 regular meeting minutes. Motion carried.

**5. Approval of Agenda:** Leszinske moved Ruble seconded to approve February 8, 2016 meeting agenda with one addition under New Business "B. Election for Secretary". Motion carried.

**6. Discussion of New Business:**

A. Master Plan Update Procedures:

I. Packages mailed November 12, 2015 to "Notice Group"; which includes Ravenna Township, Muskegon County Planning Commission, and West Michigan Shoreline Development Planning Commission. Question/comments due back to Zoning Administrator no later than 42 days, December 24, 2015. At this February 8, 2016 meeting the Zoning Administrator reported we received no replies or comments for the "Notice Group".

II. Request Village Clerk post Public Hearing notice for March 14, 2016 in local newspaper, and ask to have the draft Master Plan posted on our Village web-site.

B. Election for Secretary: Angie Mayeaux voted as Secretary. Angie will assume secretary responsibilities as of our March 14, 2016 meeting.

**7. Old Business:**

A. Pharmacy Vacant Lot: Mr. Brett Beachum from Hometown Pharmacy presented a new plan to turn the vacant lot into a parking lot. The entrance-only would be on Stafford St. and the exit would be on to Main Street. Eric Mayeaux, Village Zoning Administrator, will research entrance and exit requirements and restrictions in relation to the Stafford St./Main St. intersection and any green-space/green-buffer zoning requirements. Eric will work with Mr. Beachum with the goal to meet again at our March 14<sup>th</sup>, 2016 meeting to discuss these answers and any Hometown Pharmacy plan adjustments.

B. Zoning Ordinance Review: Discussed review of all ordinances. Review will continue ad hoc. and current review we be completed by February 13, 2017. Changes will be collected as we find issues during this review, and the collected changes will be submitted for review and implementation.

**8. Public Comment:** None

**9. Adjournment:** Meeting adjourned at 8:04 PM

Respectfully submitted,  
Susan Sample, Planning Commission Secretary