

**Record of Complaint / Concern**

**Village of Ravenna, MI**

Date: \_\_\_\_\_ Number #20 -

Work order #: \_\_\_\_\_ Account # \_\_\_\_\_

Name of person (s) filing the complaint: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Nature of Complaint / Concern: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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Taken by: \_\_\_\_\_

Assigned to: \_\_\_\_\_

Resolution: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Resolved: \_\_\_\_\_